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POLICE SUPPORT STAFF COUNCIL

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**To: Clerks to Police Authorities (copy enclosed for Treasurer)
Chief Constables (copy enclosed for Force Personnel Manager)**

Forces in Scotland (for information only)

cc: Members of the PSSC

29 April 2003

JOINT CIRCULAR No. 23

Dear Sir/Madam

Car Allowances

I write to inform you of the new rates payable under section 4, paragraph 3 of the Police Support Staff Handbook for the above allowance. It is recommended that Police Support Staff required to use their car on business shall, after authorisation, be paid allowances in accordance with the arrangements set out below. These new rates are effective from 1 April 2003.

Essential Users

An essential user is a member of staff for whom it is deemed essential that they have a motor car at their disposal whenever required. The recommended allowance for essential users are as follows:

Engine	451-999c	1000-1199cc	1200-1450cc
Lump Sum (Payable by instalments)	£657 pa	£735 pa	£945 pa
Mileage Rates			
Up to 8,500 miles	28.6p	31.5p	38.7p
Over 8,500 miles	10.6p	11.3p	12.8p
Petrol Element	7.056p	7.363p	8.064p
Amount of VAT per mile in petrol element	1.051p	1.097p	1.201p

Casual Users

A casual user is a member of staff for whom it is merely desirable that a car should be available when required. The recommended mileage rates for casual users are as follows:

Engine	451-999cc	1000-1199cc	1200-1450cc
Mileage rate up to 8,500 miles	36.4p	40.2p	49.9p
Mileage rate over 8,500 miles	10.6p	11.3p	12.8p
Petrol Element	7.056p	7.363p	8.064p
Amount of VAT per mile in petrol element	1.051p	1.097p	1.201p

The above allowances are based on a price of 338.7p per gallon for unleaded petrol.

If you require any further information on this circular, please contact Graham Baird (020 7296 6722) at the Official Side, or Ben Priestley (020 7551 1272) or Marian Jeffreys (020 7551 1789) at the Staff Side.

Yours faithfully

Charles Nolda
Ben Priestley
National Joint Secretaries