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POLICE STAFF COUNCIL

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**To: Clerks to Police Authorities (copy enclosed for Treasurer)
Chief Constables (copy enclosed for Force Personnel Manager)**

Forces in Scotland (for information only)

cc: Members of the PSC

20 April 2004

JOINT CIRCULAR No. 28

Dear Sir/Madam

Car Allowances

I write to inform you of the new rates payable under section 7, paragraph 3 of the Police Staff Handbook for the above allowance. It is recommended that Police Staff required to use their car on business shall, after authorisation, be paid allowances in accordance with the arrangements set out below. These new rates are effective from 1 April 2004.

Essential Users

An essential user is a member of staff for whom it is deemed essential that they have a motor car at their disposal whenever required. The recommended allowance for essential users are as follows:

| Engine | 451-999c | 1000-1199cc | 1200-1450cc |
|---|-----------------|--------------------|--------------------|
| Lump Sum (Payable by instalments) | £666 pa | £744 pa | £954 pa |
| Mileage Rates | | | |
| Up to 8,500 miles | 29.1p | 31.7p | 39.2p |
| Over 8,500 miles | 10.8p | 11.2p | 13.1p |
| Petrol Element | 7.215p | 7.368p | 8.245p |
| Amount of VAT per mile in petrol element | 1.074p | 1.097p | 1.228p |

Casual Users

A casual user is a member of staff for whom it is merely desirable that a car should be available when required. The recommended mileage rates for casual users are as follows:

| Engine | 451-999cc | 1000-1199cc | 1200-1450cc |
|---|------------------|--------------------|--------------------|
| Mileage rate up to 8,500 miles | 37.0p | 40.4p | 50.5p |
| Mileage rate over 8,500 miles | 10.8p | 11.2p | 13.1p |
| Petrol Element | 7.215p | 7.368p | 8.245p |
| Amount of VAT per mile in petrol element | 1.074p | 1.097p | 1.228p |

The above allowances are based on a price of 346.3p per gallon for unleaded petrol.

If you require any further information on this circular, please contact Emine Ali (020 7296 6746) at the Official Side, or Ben Priestley (020 7551 1272) or Marian Jeffrey (020 7551 1549) at the Staff Side.

Yours faithfully

Charles Nolda
Ben Priestley
National Joint Secretaries